

North Carolina Department of Health and Human Services Division of Mental Health, Developmental Disabilities and Substance Abuse Services

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Michael F. Easley, Governor Dempsey Benton, Secretary Michael S. Lancaster, M.D. and Leza Wainwright, Directors

April 10, 2008

MEMORANDUM

TO: LME Directors

FROM: Leza Wainwright

RE: Required Reports and Dates

Please find the attached list detailing the LME reports and data required to be submitted to the Division for the SFY 2008 Performance Contract. This list was developed at the request of the LMEs to provide the LMEs with a reference and guide for the reports and/or data needed quarterly, semi-annually and annually for the Performance Contract Report produced quarterly. It conveys details of what needs to be reported, schedules for reporting, links to standardized forms and instructions, and contacts in the Division to obtain further information.

Please contact DMH Quality at contactdmhquality@ncmail.net, if you have any questions.

Cc: Secretary Dempsey Benton

Dan Stewart

Executive Leadership Team Management Leadership Team

State Facility Directors

Yvonne Copeland

Patrice Roesler

MH Commission Chair

The Coalition Chair

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